

EXPLANATION: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.12 AP.22

Nonresident Student Enrollment

NONRESIDENT TRANSFERS

Those nonresident pupils requesting enrollment in a school in this District for the first time shall follow these procedures:

1. Complete the school's **application** form (**09.12 AP.21**), which must be signed by the parent/guardian(s). **Applications must be received no later than the close of business on August 1st prior to the beginning of the school year. Applications after this deadline will not be considered for enrollment in the current academic year. Applications will be processed and approved in the order they are received as indicated on the Date Received section of the application.**
2. **If a nonresident pupil will be considered for enrollment pursuant to the terms of this Policy, then the parent/guardian(s) and pupil will be contacted by the Department of Student Services to arrange a meeting for the purpose of completing the registration process. The parent and student shall bring the following items to this meeting:**
 - Student's physical **medical** examination **records** and immunization records.
 - **Birth certificate.**
 - **Photo identification.**
3. Nonresident pupils will only be **eligible for enrollment** when they can be assigned to classes where the enrollment is below the allowable maximum. **The District shall recognize, as permitted under KRS 158.120(1), enrollment capacity and therefore the District shall reserve spaces in schools, classes/grades, and programs to account for up to five (5) additional resident students who enroll after the application deadline.**
4. A student **currently** expelled **or under consideration/recommendation for expulsion** from his/her previous school during the last school year **is not eligible for enrollment.**
5. When the number of nonresident students must be limited due to **the** enrollment capacity **referenced in Section 3 above, as permitted under KRS 158.120(1),** the following priorities will be observed:
 - Those nonresident students attending school in this District last year will have priority over new applicants.

STUDENTS

09.12 AP.22
(CONTINUED)

Nonresident Student Enrollment

NONRESIDENT TRANSFERS (CONTINUED)

- Siblings of nonresident students already attending school in the District shall have priority over new applicants who do not have siblings currently enrolled.

6. Nonresident pupils may be enrolled in the District's schools in accordance with Board policies 09.1222, and 09.124.
7. The decision of the **Department of Student Services** in granting enrollment of nonresident pupils may be appealed to the Superintendent. If the decision of the Superintendent is not satisfactory, an appeal may be made to the Board. The decision of the Board shall be final.

RELATED POLICIES:

09.12 (all procedures)
09.1222; 09.124 (all procedures))